



# Location

Duck Creek University 1807 Jones Street Bolivar, MO 65613

The closest major airport is the Springfield/Branson Airport in Springfield, MO. A rental car is recommended, as the Duck Creek office is a 40-minute drive from the airport.

# Arrival Procedure

On the <u>first</u> day of class, check in with the receptionist no earlier than 8:00 AM to receive a building access badge. Photo ID is required for check-in.

# Accommodations

Attendees may choose to stay a few minutes away in Bolivar, or in Springfield. Both locations offer clean, affordable hotel options, which are listed below. Locations with a red asterisk (\*) offer a corporate discount. Please ask for the Duck Creek rate when making reservations.

Bolivar Comfort Inn \* Super 8 Bolivar Best Western Springfield Courtyard Springfield Airport \* Drury Inn and Suites \* Hampton Inn & Suites \* LaQuinta Inn & Suites-Airport Plaza \*



# FAQs

## What time do classes begin and end?

Typically, classes are held from 8:30 am to 4:30 pm with an hour lunch break. Trainers are available during breaks and after class to answer questions and to help individual students. Please note the starting time of your class as start times may vary.

Participants must return their building access badges before leaving for flights or travel.

## What is the dress code in your building?

Business casual (including jeans) is encouraged, and we want each guest to dress comfortably while they are here.

### What materials and technology are provided?

Duck Creek University provides each student with a laptop for all hands-on classes and provides all manuals and materials needed for the course. A Guest Network provides internet access for visitors.

#### What are the after-class entertainment options in the area?

Although Bolivar is a small town, there are good restaurants and a movie theatre. Springfield, Missouri is a 45-60-minute drive and offers a wide variety of restaurants, coffee shops, malls, nightclubs, sporting events, and entertainment options. Visit <u>Yelp</u> or <u>Open Table</u> for recommendations, directions and reservations.

## **Need More Information?**

Please feel free to contact Duck Creek University at <a href="https://www.docs.org">DCU.Learning@DuckCreek.com</a>.